

'friendly, local service...**nationwide**'

People are our most **important** asset. That's why we are always looking for smart individuals with diverse backgrounds - people who like to **ask questions, solve problems** and **insist on providing a better service** to our customers.



Lifts • Escalators • Cradles

Position	IMS & Compliance Coordinator
Office	Nationwide
Apply To	Paul Ringer
Closing Date for Applications	Open until filled

Details

Jackson Lift Group are currently recruiting for a full time, flexible, and motivated individual to support, monitor and report on the company's four existing certifications to ISO9001, ISO14001, OHSAS45001, and ISO50001.

This busy and rewarding role will require the successful candidate to:

- Support the creation and maintenance of SHE and Energy Records.
- Play a crucial role in identifying and implementing process improvement opportunities.
- Execute audits for the aforementioned standards at all offices nationwide.
- Support external auditors during scheduled visits.
- Provide environmental information and support to all departments.
- Participate in process improvement work streams to enhance the efficiency.
- Take ownership of document management utilising the company Intranet.
- Other related admin duties required by the position.

Candidates should:

- Have experience in the support of integrated management systems.
- Have experience in conducting internal audits.
- Be willing to travel to and between our regional offices on a regular basis.

Benefits of the position for the right applicant include:

- Competitive salary based upon proven experience.
- Participation in the company profit share scheme following a qualifying period.
- Company Car or Personal Allowance in accordance with current policy.
- Stakeholder pension scheme.
- 25 days paid holiday in addition to public holidays.
- Medicash Health scheme and a contributory Private Health Care scheme.
- Job specific training to be provided.

Interested? Please apply by email in confidence together with your CV to:

Paul Ringer – Director
pringer@jacksonlifts.com

For information regarding our company, please visit www.jacksonlifts.com

Jackson Lift Group monitor and evaluate compliance with equal opportunity laws, guidelines and policies to ensure that employment practices and contracting arrangements give equal opportunity without regard to race, religion, colour, national origin, sex, age or disability.



Join our **team**